



Travels Through Time

Cultural Studies and Tours

The Hidden Treasures of Venice and Rome Tour

(1 - 13 October 2019)

TO MAKE A RESERVATION FOR THIS TOUR

Each person planning to participate in this tour will need to complete all of the items on the following checklist:

- ✓ Carefully read the **Terms and Conditions** relating to this tour listed on the attached **Tour Reservation Form**.
- ✓ Fill in both sides of the **Tour Reservation Form**.
- ✓ Sign the **Tour Reservation Form** on the bottom of the second page.
- ✓ Make the deposit payment of **\$500** by cheque (made out to Travels Through Time) or electronic transfer (see bank account details below) to reserve your place on the tour. Alternatively, you may make the payment by VISA or Mastercard by filling in your card details below and attaching the slip to the Tour Reservation Form. Note that credit card payments are subject to a surcharge of 1.5% and so the credit card deposit amount will be **\$507.50**.
- ✓ Pay the balance of the tour price by **3rd June 2019**.
- ✓ Before the start of the tour, arrange your **own Travel Insurance** and forward to us a copy of the Travel Insurance certificate, a copy of your policy brochure and the emergency telephone number of your Insurance Company. **This is not needed at the time of booking**. Should anything occur, the tour leader will have a set of the documents.
- ✓ Provide us with 2 passport photos for the Metro travel card.
- ✓ Send filled-in **Tour Reservation Form** and **deposit** to :

Travels Through Time,
5 Grattan Street,
Hawthorn VIC 3122.
Australia.

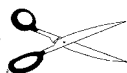
Bank Accounts Details

Name : Travels Through Time

BSB : 063 138

Acct No : 1031 5538

Please ensure you add your name to transfer description



If paying by credit card, please return lower section with your Tour Reservation Form

DEPOSIT PAYMENT BY CREDIT CARD

NAME (as shown on credit card) _____

CREDIT CARD NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

EXPIRY DATE ____ / ____

TYPE OF CARD

VISA

MASTERCARD

AMOUNT \$507.50

SIGNATURE _____

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Travels Through Time

Cultural Studies and Tours

5 Grattan Street
Hawthorn VIC 3122
Tel : +61 3 9017 0897
ACN 103 903 519

Tour Reservation Form

The Hidden Treasures of Venice and Rome Tour

(1 – 13 October 2019)

Applicant Details

TITLE Mr Mrs Ms Dr

SURNAME (as on passport)

FIRST NAME (as on passport)

PREFERRED FIRST NAME

DATE OF BIRTH

NATIONALITY

PASSPORT NUMBER

DATE ISSUED

POSTAL ADDRESS

STATE

POSTCODE

TELEPHONE (AH)

TELEPHONE (BH)

TELEPHONE (MOB)

EMAIL

Medical Details

MEDICAL CONDITIONS AND DIETARY RESTRICTIONS

MEDICATION YOU ARE CURRENTLY TAKING

ANY OTHER PHYSICAL OR MENTAL FACTORS THAT THE TOUR LEADER SHOULD KNOW ABOUT

CONTACT DETAILS FOR A PERSON TO NOTIFY IN CASE OF EMERGENCY

NAME

RELATION TO APPLICANT

ADDRESS

TELEPHONE

We request information about your medical condition to ensure that we are able to brief medical officers in the case of an emergency. We also use it to assess whether the tour selected may be too physically demanding and may in these circumstances discuss its suitability with you.

Accommodation Requirements

SINGLE-USE ROOM (SINGLE SUPPLEMENT IS PAYABLE)

DOUBLE **TWIN**

_____ (Name of person sharing room with you)

Note that if you would like to share a room but don't have another person to share with in mind, please select the Single option above and let us know that you would like to share if possible. We will endeavor to put you in contact with another suitable tour member who also wishes to share but we cannot guarantee that this outcome will be possible, nor can we be held responsible for any subsequent incompatibility of the tour participants sharing rooms.

Terms and Conditions

NATURE OF TOURS

The nature of the tours offered through Travels Through Time involve a considerable amount of walking and getting on and off public transport. If the medical conditions listed on this form are such that, in our opinion, the participant will be significantly restricted in pursuing the planned activities, we will discuss the situation with the participant and may require additional medical information from the participant and his/her doctor.

During the tour, if a participant's physical condition is such that, in the opinion of the tour leader, the participant would be unable to undertake certain activities, the tour leader will advise the tour participant not to attend specific excursions.

PRICE ADJUSTMENTS

The prices quoted on all of Travels Through Time tours are in Australian Dollars and are based on exchange rates, costs and taxes at the time the tour is listed. The tour prices may be altered due to currency fluctuation or other changes in the base costs or other causes at any time.

RESPONSIBILITY OF TRAVELS THROUGH TIME

Travels Through Time organises events and makes reservations on behalf of clients with travel service and tourism service providers such as hotels, transport providers, museums, guides and restaurants. Travels Through Time does not own any of these service providers. By accepting these travel and tourism services, you agree that Travels Through Time is not liable for any damages, losses or injuries to you or your belongings caused by these travel service and tourism providers.

TOUR CHANGES / CANCELLATION

Travels Through Time reserves the right to cancel the tour at any time due to world or regional political instability, the unavailability of the tour leader due to illness or incapacitation, or if the number of tour participants in the tour is less than the minimum number required for a viable tour. In these cases, any payments made will be refunded.

Travels Through Time also reserves the right to vary the itinerary of the tour at any time due to unforeseeable circumstances such as, but not limited to, political actions, industrial actions such as strikes, illness of the tour leader or selected guides, closures of museums and galleries in part or totally, personal emergencies or acts of nature, man or God.

CANCELLATIONS AND REFUNDS

In case of cancellation, the following refunds are provided:

- Before **3 January 2019** - deposit is refunded less a \$100 service fee
- Before **3 June 2019** - total payment made less the full deposit
- Between **3 June and 1 August 2019** - 50% of total payment
- After **1 August 2019** - no refund will be given

No refund will be made for any reason after the tour has started. Cancellations are dated from the receipt of written confirmation of withdrawal from the tour. Changing from one Travels Through Time tour to another is considered a cancellation and will be subject to the cancellation and refunds policy listed above.

PLEASE CAREFULLY READ AND SIGN THE FOLLOWING SECTION

Acceptance of Tour Conditions and Liability Release

I have read the itinerary and other material relating to this tour which will be run by Travels Through Time. I am aware of the terms and conditions of the tour relating to refunds, cancellation and liability. I understand that there are inherent dangers and risks involved in this tour, relating to, but not limited to, travel by coach, train and underground train, walks and accidents. I also understand the tour itinerary, accommodation, tour leader and guides may change due to unforeseen circumstances such as political unrest, illness or other personal emergencies.

In order to participate in this tour I hereby release Travels Through Time Pty Ltd, its directors, employees, and agents from all responsibility for damages, injuries, losses or delays, due to any reason whatsoever, and hereby assume all responsibility for the risks and dangers in connection with the tour.

SIGNED _____

DATE _____